

We are currently seeking an enthusiastic and driven team player to join our Operations team in Toronto as a **PRE-PRESS SPECIALIST**

In this role, YOU will be responsible for

1. Works collaboratively as part of a team to complete and deliver pre-press colour reproduction work for customers' campaigns.
2. Colour corrects files using current Mac graphics software and prepares/RIPs files for printing with workflow programs and updates job status in internal docket system.
3. Provides technical advice, reviews schedules, colour revisions, assembly revisions with supervisor, Production Services Manager and/or Production Delivery Manager and as required.
4. Follows outlined project requirements, production methods and schedules in accordance with established timelines and within established budgetary constraints.
5. Owns shared responsibility to create and maintain a safe, healthy workplace culture and a work environment in which all individuals are treated with respect and dignity, and where workplace violence, harassment and bullying are not tolerated from any person in the workplace by acting in compliance with applicable legislation and company safe work procedures and practices, as required by applicable company policies.
6. Stays current with emerging trends and provides input on issues or concerns as they relate to the position.
7. May be cross trained in other production scheduling or co-ordinator positions as backup during absences.
8. Performs other related duties and projects as assigned.

YOU possess

- A degree or diploma from an accredited web or graphic design program, with a specialty in digital reproduction is an asset OR an equivalent combination of education, training and experience.
- Experienced with colour manipulation, Mac assembly and proofing systems, in a production or printing environment, preferably in an outdoor, sales or advertising agency setting and is well versed in the latest graphic design methods, practices, techniques, and associated principles.
- Knowledge of proofing systems, printing process, colour theory.
- Effective planning, prioritization, organization, multi-tasking and time management skills to meet deadlines, multiple projects and changing priorities with a high level of detail and accuracy.
- Ability to accept and integrate constructive feedback from customers and superiors.
- Excellent communication, both oral and written.
- Highly creative, energetic, self-motivated and results-focused.
- Proven team player who is both nimble and flexible
- Excellent working knowledge of current Mac graphics software, digital proofing systems and workflow software/equipment.
- Proficient with MS Office - Word, Excel, PowerPoint, Outlook.

Candidates are invited to submit their resume to Human Resources
by fax at (416) 255-5714 or by e-mail at: jobs@outfrontmedia.ca by Tuesday, January 28th, 2020.
Only candidates under consideration will be contacted.

'OUTFRONT Media Canada LP is an equal opportunity employer and is committed to providing an inclusive, barrier-free recruitment and selection process and work environment. If you are contacted for a job opportunity, please advise Human Resources if you require an accommodation to participate in our recruitment process, we will work with you to meet your needs.'